

## VIVITROL® IM PHYSICIAN PRIOR AUTHORIZATION

Ok as is O	
Approving Signature	Date

#### **ATTENTION**

To be considered eligible for reimbursement for Vivitrol® IM, complete Sections 1 through 4 of this form and fax it to the

# Department of Social and Health Services (DSHS) Health Recovery Services Administration's (HRSA) Prior Authorization Fax Line (360) 725-2122. Instructions for proper completion are on page three of this form. 1. CHEMICAL DEPENDENCY TREATMENT AGENCY SECTION DIVISION OF ALCOHOL AND SUBSTANCE ABUSE (DASA) CERTIFIED CHEMICAL AGENCY NUMBER (Use Number in Greenbook DEPENDENCY TREATMENT AGENCY "Directory of Certified Services in Washington") DATE ADMITTED TO CHEMICAL DEPENDENCY TREATMENT AGENCY TELEPHONE NUMBER Verification The certified chemical dependency treatment agency above verifies that the patient below: (a) is eighteen (18) years of age or older; (b) is alcohol dependent; and (c) has been admitted to a state-certified chemical dependency treatment agency. The Chemical Dependency Professional (CDP) providing services to this patient recommends referral to the physician named below to determine the use of Vivitrol® IM as a part of the patient's treatment plan. CDP'S SIGNATURE CDP PRINTED NAME DATE 2. PATIENT SECTION PATIENT AUTHORIZATION FOR DISCLOSURE OF CONFIDENTIAL INFORMATION PATIENT NAME PATIENT MEDICAID PIC NUMBER

The above-named patient hereby authorizes the following entities:

- the CDP and/or certified chemical dependency treatment agency in Section 1 above, and
- the Department of Social and Health Services Division of Alcohol and Substance Abuse (DASA), and
- the Department of Social and Health Services Health and Recovery Services Administration (HRSA), and
- the physician named in Section 3 below, and
- the pharmacy named in Section 4

to exchange, and disclose to one another information concerning the patient's name, other personal identifying information, their status as a patient, diagnosis, recommended medication(s), and the treatment recommendations(s).

### The purpose of this authorization for disclosure is:

- To initiate an authorization to obtain a prescription for Vivitrol® IM and coordinate care.
- To verify patient's involvement in state-certified chemical dependency treatment.

I understand that my alcohol and/or drug treatment records are protected under Federal and State confidentiality regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 Code of Federal Regulations (CFR) Part 2, and the Health Insurance Portability and Accountability Act of 1996 (HIPAA), 45 CFR Parts 160 and 164, and cannot be disclosed without my written consent unless otherwise provided for in the regulations.

I also understand that I may revoke this consent at any time except to the extent that action has been taken in reliance on it, and that in any event this consent expires automatically as follows: six (6) months from the date signed or the following specific date, event, or condition upon which this consent expires: (Specify the date, event, or condition.)

I understand that the chemical dependency treatment agency named above might deny services if I refuse to consent to a disclosure for the purposes of treatment, payment, or health care operations, if permitted by state law. I will not be denied chemical dependency treatment services if I refuse to consent to a disclosure for other purposes.

PATIENT'S SIGNATURE	DATE	SIGNATURE OF GUARDIAN OR AUTHORIZED REP	DATE
		(when required)	

3. PHYSICIAN SECTION										
PATIENT'S NAME	PHYSICIAN NAME									
PHYSICIAN'S ADDRESS CITY				STATE	ZIP CODE					
PHYSICIAN'S TELEPHONE NUM	BER	FAX NUMBER				MEDICAID PROVIDER NUMBER				
DATE ORDERED	PROPOSED :	START DATE VIVITROL® DOSE			SE	EXPECTED DURATION OF THERAPY				
DECLARATION  I understand that Vivitrol® IM must be administered by a licensed health care provider. Reimbursement by DSHS HRSA for Vivitrol® IM is limited to twenty-six (26) weeks of continuous use and shall only be made under the following conditions as set forth in HRSA Numbered Memorandum 06-75:										
<ul> <li>Patient meets criteria for: Profile A Profile B</li> <li>Is the patient diagnosed as Alcohol Dependent?</li></ul>										
PHYSICIAN'S SIGNATURE						DATE				
4. PHARMACY SECTION										
					TELEPHONE	ONE NUMBER				
PHARMCY ADDRESS					FAX NUMBE					
I have verified that <b>Vivitrol</b> ® <b>IM</b> will be dispensed to and administered by a health care provider in a medical facility: Yes No					P #	Rx#				
PHARMACISIT'S SIGNATURE						DATE				

# INSTRUCTIONS FOR VIVITROL® IM PHYSICIAN PRIOR AUTHORIZATION FORM

This **Vivitrol® IM Physician Prior Authorization** form must be completed and submitted before administration of the medication in order for DSHS to pay for the medication. The Chemical Dependency Treatment Agency or the prescribing physician may initiate this form.

### A. Complete SECTION 1. CHEMICAL DEPENDENCY TREATMENT AGENCY SECTION:

- Enter the name of the DASA certified chemical dependency treatment agency and the agency's 8-digit
  certification agency identification number found in the "Directory of Certified Chemical Dependency Treatment
  Services in Washington State" (commonly known as the "Greenbook") published by DASA HRSA/DSHS found at
  <a href="http://www1.dshs.wa.gov/dasa/services/certification/GB.shtml">http://www1.dshs.wa.gov/dasa/services/certification/GB.shtml</a>.
- Enter the date the patient was admitted to chemical dependency treatment and the agency telephone number.
- The patient's Chemical Dependency Professional (CDP) signs, dates, and assists the Patient with Section 2.
- The CDP keeps a copy in the patient's record at the chemical dependency treatment agency.

## B. Complete SECTION 2. PATIENT SECTION:

- Enter the patient's name and Medicaid Patient Identification Code (PIC) number
- Complete the **Patient Authorization for Disclosure of Confidential Information**, being sure the CDP discusses this disclosure with the patient, have the patient sign, and date it (or their guardian or authorized representative, when required). Then the form goes to the Physician.

### C. Complete SECTION 3. PHYSICIAN SECTION:

- Enter the name of the patient and physician.
- Enter physician's address, telephone, Fax, Medicaid provider number, date ordered, proposed start date, dose, and expected duration.
- Physician verifies the patient meets the criteria set forth in <u>HRSA Numbered Memorandum 06-75</u> found at <a href="http://fortress.wa.gov/dshs/maa/download/Memos/Year2006.html">http://fortress.wa.gov/dshs/maa/download/Memos/Year2006.html</a> by completing the declaration.
- The physician's office completes the *Vivitrol Information for Patients Physicians Providers (VIP³)* verification and ordering form. More information about verification and ordering can be found at <a href="http://www.vivitrol.com/">http://www.vivitrol.com/</a>.
- The physician keeps a copy of the Vivitrol® IM Physician Prior Authorization form in the medical record.
- The physician's office faxes the completed **Vivitrol® IM Physician Prior Authorization** form to the specialty pharmacy.

#### D. Complete **SECTION 4. PHARMACY SECTION:**

- Enter the name of the pharmacy, telephone number, address, and fax number.
- Verify the medication is being dispensed to and administered by a health care provider in a medical facility
- Pharmacist signs and dates the form.
- The pharmacy keeps a copy of the Vivitrol® IM Physician Prior Authorization form for their records.
- The pharmacy will fax the completed Vivitrol® IM Physician Prior Authorization form to the <u>HRSA Prior</u> <u>Authorization Fax Line (360) 725-2122</u> for authorization. This must be done before medication is dispensed and administered.

#### E. Steps for Authorization or Denial by DSHS HRSA

- Once the <u>HRSA Prior Authorization Fax Line (360) 725-2122</u> receives the completed <u>Vivitrol® IM Physician Prior Authorization</u> form, they will contact DASA to verify the patient's status in a state certified chemical dependency treatment program.
- Then HRSA will notify the physician's office or the pharmacy of approval or denial to pay.

**Information about Patient's Right to Revoke Authorization:** A revocation requires only that a line be drawn through the document, with the word "Revoked," with the date and time of revocation. The patient need not initial a revocation. A patient may request revocation by any means, including over the telephone, provided their identity is confirmed.

This notice should accompany all documents released under the Patient's Authorization for Disclosure of Confidential Information on page 1.

NOTICE PROHIBITING REDISCLOSURE OF CONFIDENTIAL ALCOHOL OR DRUG TREATMENT INFORMATION

This notice accompanies a disclosure of information concerning a patient in alcohol/drug treatment, made to you with the consent of such patient. This information has been disclosed to you from records protected by federal confidentiality rules, 42 Code of Federal Regulations (CFR) Part 2. The federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR Part 2. A general authorization for the release of medical or other information is **NOT** sufficient for this purpose. The federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.